

AGENDA FOR THE **RETREAT** MEETING OF THE  
LOS ANGELES COUNTY COMMISSION FOR WOMEN  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://LACCW.lacounty.gov>

*MONDAY, AUGUST 10, 2015, 10:30 A.M.*



Members: President Becky A. Shevlin, Vice President Alice S. Petrossian, Treasurer Ana Maria Garcia, Commissioner Carolyn Aoki-Hyatt, Commissioner Maria Calix, Commissioner Nancy Cohen, Ph.D., Commissioner Dora de la Rosa, J.D., Commissioner Reiko Duba, Commissioner Gerda Govine, Ed.D., Commissioner Karriann Farrell Hinds, Commissioner Barbara Kappos, LCSW, Commissioner Charlotte Lesser and Commissioner Olivia G. Rodriguez

CW RETREAT AGENDA POSTED: August 6, 2015

**MISSION STATEMENT:** The Los Angeles County Commission for Women seeks to represent the interest and concerns of women of all races, ethnic and social backgrounds, religious convictions, sexual orientation and social circumstances.

**PUBLIC COMMENT:** The meetings are open to the public. Before addressing the Commission, a request to address the Commission must be submitted in person to Commission Staff. The Commission may limit public input on any item based on the number of people requesting to speak and the business of the Commission. Public comment should not exceed **THREE** minutes for each speaker. A member of the public has the right to address the Commission on items of interest which are within the subject matter jurisdiction of the Commission.

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Ice Breaker. (15-3580)

Call to Order. (15-3292)

## **I. DISCUSSIONS**

1. Discussion and approval on the Commission's current Charge/Purpose.
  - A. 2015-16 ongoing vision and direction of the Commission.
    - Current theme- Educating, Motivating, and Inspiring Women. (15-3777)
2. Discussion with the Department of Human Resources on working with and assisting the Commission in attaining goals through information requests.
  - Lisa Garrett, Director, Los Angeles County Human Resources (15-3715)
3. Discussion on the Standing Committees and Committee By-laws.
  - A. 2014/2015 Committee description and current report by Committee Chair
    - Executive Committee - President Shevlin
    - Education Committee - Chair Olivia G. Rodriguez
    - Domestic Violence Committee - Chair Olivia G. Rodriguez
    - Health Committee - Chair Charlotte Lesser
    - Public Relations/ Social Media Committee - Chair Gerda Govine, Ed.D
    - Women of the Year Committee - Vice President Alice S. Petrossian
  - B. Discussion and approval on the status of Committee Bylaws or need for further review and revision.
  - C. Confirm 2015-2016 Commission Standing Committees, appointments and direction
    - Executive Committee
    - Education Committee
    - Domestic Violence Committee
    - Health Committee

- Public Relations/Social Media Committee
- Women of the Year Committee

D. Discussion and approval on the need for additional Committees based on the Commission's vision/direction and need.

- Consideration of collaborating with other Commissions, including the Commission for Children and Families
- Consideration of collaborating with the Los Angeles City Commission on the Status of Women to co-host of the 2016 National Association of Commissions for the for Women's Conference.
- Development and outreach of viable internships. (15-3716)

**Attachments:** [COMMITTEE BY-LAWS](#)  
[LIST OF STANDING COMMITTEES](#)

4. Discussion ,review and approval of the Commission Trust Fund Budget Criteria and Spending Plan and Fiscal Year 2015/2016 Budget. (15-3717)

**Attachments:** [TRUST FUND BUDGET CRITERIA](#)  
[FISCAL YEAR 2014/15 BUDGET](#)  
[FISCAL YEAR 2015/16 BUDGET TEMPLATE](#)

5. Discussion and approval of Commission Year-End Reports.

- A. President's Report.
- B. Los Angeles County Report on Women and Girls similar to the Mount Saint Marys' 2015 California report. (15-3718)

**Attachments:** [2015 MOUNT SAINT MARY'S REPORT](#)

6. Discussion, review, and approval of Commission additional Policies and Governing documents.

- Statement of Procedures
- Operating Rules
- Scholarship Criteria
- LACCW Grant Application and Criteria
- Women of the Year Selection Criteria (15-3779)

**Attachments:** [STATEMENT OF PROCEDURES](#)  
[OPERATING RULES](#)  
[SCHOLARSHIP CRITERIA](#)  
[LACCW GRANT APPLICATION FORM](#)  
[WOY SELECTION CRITERIA](#)

## **II. MISCELLANEOUS**

### **Matters Not Posted**

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (15-3304)

### **Public Comment**

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-3305)

### **Adjournment**

9. Adjournment for the meeting of August 10, 2015. (15-3306)

## NOTIFICATION:

*LOBBYIST REGISTRATION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.*

*ACCOMMODATIONS: Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.*

*Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.*

*SUPPORTING DOCUMENTS: Supporting documentation can be obtained at the Commission Services Office, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-50, Los Angeles, CA 90012.*